



TFR - 2019-20 - 712

University Grants Commission, Eastern Regional Office  
Lb-8, Sector III, Saltlake, Kolkata- 700106

No: F: PSW - 165/15 - 16 (ERO)

March, 2020

The Accounts Officer  
Eastern Regional Office  
University Grants Commission  
Kolkata

PFMS Unique Code No: WBHG00005734

Sub: Release of Grants-in-aid to **Sarat Centenary College, Dhaniakhali, Hooghly, Pin - 712302**, under XI/ XII Plan - **Minor Research Project** - on Second /Final installment /reimbursement basis.

Sir/Madam,

On the basis of the documents submitted by the college, Commission has approved for the sanction of payment of grant as final installment or reimbursement of Rs. 64996/- to the above college as detailed below:

Purpose of the grant	Allocation	Grant Already Released	Grant being released now as second /final/on reimbursement basis	Confirmation Number From Beneficiary Bank
Dr. S.K. Basak, Botany Final Instalment				
MRP - Recurring	130000	64996	64996	
<b>File may be treated as settled. If paid on reimbursement basis, the funds have already been utilized.</b>				

1. The sanctioned amount is debatable to Head of Account as detailed below. (GRANT IN AID 31 & 35)

Amount sanctioned (Rs.)	For General (76%) (Rs.)	For SC 16% (Rs.)	For ST 8% (Rs.)

- The sanctioned amount is debatable to the Head of account as mentioned above and is valid for payment during the financial year 2019-2020 only.
- The amount of the grant shall be drawn by the Account Officer, ERO, UGC, Kolkata (Drawing and Disbursing Officer), University Grants Commission on the Grants-in-aid bill and shall be disbursed to and credited to the Principal, **Sarat Centenary College, Dhaniakhali, Hooghly, Pin - 712302** by him/her through PFMS mode.
- The Grant is subject to the Adjustment on the basis of Utilization Certificate in the prescribed Performa submitted by the College.
- The University/College shall maintain proper accounts of the expenditure out the Grants, which shall be utilized, only on approved items of expenditure.
- The college may follow general financial rules, 2017
- The utilization certificate to the effect that the Grant has been utilized for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the close of the current financial year. Balance grant, if any will be released only on receipt of audited UC and Statement of Expenditure etc., signed by Principal AND Chartered Accountant.
- The assets acquired wholly or substantially out of University Grants Commission's Grant shall not be disposed or encumbered or utilized for the purposes other than those for which the Grant was given without proper sanction of the University Grants Commission and should, at any time the College ceased to function, such assets shall revert to the University Grants Commission.
- The University/College/Institute shall maintain a Register of Assets acquired wholly or substantially out of the Grants in the prescribed form.
- The University/College/Institute shall insure that all the payments to the beneficiaries /vendors shall be made only through EAT module of PFMS.

To  
The Accountant  
Pl. to the  
new bill  
SM.  
03.10.2020

11. The refund of unspent grant in aid / or interest , If any, be credited in following UGC account  
Through e mode (RTGS/NEFT) under intimation to this office  
**Name of the Bank: Canara Bank, Salt Lake City, Kolkata**  
**Account No: 2549101011380, Holder of account: UGC Kolkata.**  
**IFSC Code: CNRB0002549, MICR Code: 700015036.**

12. The grantee institution shall ensure the Utilization of grants-in -aid for which it is being sanctioned / paid. In case of non-Utilization/part utilization, or mis-utilization of grants sanctioned by the Commission for the purpose for which these were approved and in accordance with the terms and conditions of the approval or does not furnish the required documents or is disaffiliated from the University the entire amount paid by the Commission shall be refunded by the College with simple interest @ 10% per annum as amended from time to time on unutilized amount from the date of drawl to the date of refund as per provisions contained in General Financial Rules of Government of India, will be charged.
13. The grant should not be used for Self-Financing/Unaided Courses.
14. It may be noted that the accounts of the grant-in-aid institution shall be subject to inspection by Officers of the ERO, UGC, Kolkata.
15. The interest earned by the University/ College/Institute on this grants in aid shall be treated as additional grant and may be shown in the U.C./Statement of expenditure to be furnished by grantee institution.
16. The sanction issues in exercise of the delegation of powers vide Commission Office Order No: 69/2014 dated May, 2014.
17. The institution shall take immediate action for its accreditation by NAAC.
18. The institution shall strictly follow the UGC regulations on menace of ragging in higher education institutions, 2009.
19. The funds to the extent are available under the Scheme.
20. The college is registered /mapped with PFMS portal.

Yours faithfully

Joint Secretary

**GAR No.**

**Copy forwarded for information and necessary action to:**

1. The Principal  
**Sarat Centenary College**  
**Dhaniakhali**  
**Hooghly**  
**Pin - 712302**

He /She is requested to abide by these instructions/guidelines of sanction order.

- (2) The Secretary, Higher Education, Govt. Of (W.B, JH, BH and ODH)
- (3) Auditor General (Govt. of W.B./Bihar/Jharkhand/Odisha)
- (4) Register, Burdwan University
- (5) Dr. S.K. Basak, Botany

**E-PAYMENT DETAILS**

The sanctioned grant of Rs. 64996/- has been transferred to your college Account No **50100188691050**. at HDFC Bank with IFS Code: **HDFC0004390** through RTGS/Direct Credit (CBS to CBS). The Canara Bank, Salt Lake Branch has confirmed the above transfer of funds to your college through RTGS/Direct Credit transaction vide UTR confirmation No. **NCPJ-179CS@A-529968** dated **10 Mar 2020**

You are requested to confirm the receipt of the above amount in your account by sending back the enclosed stamped receipt within 7 days.

Education officer